

# 2016 Current Fiscal Year Report: National Park Service Concessions Management Advisory Board

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## 1. Department or Agency

Department of the Interior

## 2. Fiscal Year

2016

## 3. Committee or Subcommittee

National Park Service Concessions Management Advisory Board

## 3b. GSA Committee No.

5303

## 4. Is this New During Fiscal Year?

No

## 5. Current Charter

04/02/2014

## 6. Expected Renewal Date

## 7. Expected Term Date

04/02/2016

## 8a. Was Terminated During FiscalYear?

Yes

## 8b. Specific Termination Authority

P.L. 105-391, Section 409(d), as amended.

## 8c. Actual Term Date

04/02/2016

## 9. Agency Recommendation for Next FiscalYear

Terminate

## 10a. Legislation Req to Terminate?

No

## 10b. Legislation Pending?

Not Applicable

## 11. Establishment Authority Agency Authority

## 12. Specific Establishment Authority

P.L. 105-391, Section 409

## 13. Effective Date

11/13/1998

## 14. Committee Type

Continuing

## 14c. Presidential?

No

## 15. Description of Committee Non Scientific Program Advisory Board

## 16a. Total Number of Reports

No Reports for this FiscalYear

## 17a. Open 0 17b. Closed 0 17c. Partially Closed 0 Other Activities 0 17d. Total 0 Meetings and Dates

No Meetings

## Current FY Next FY

## 18a(1). Personnel Pmts to Non-Federal Members

\$0.00 \$0.00

## 18a(2). Personnel Pmts to Federal Members

\$0.00 \$0.00

## 18a(3). Personnel Pmts to Federal Staff

\$0.00 \$0.00

## 18a(4). Personnel Pmts to Non-Member Consultants

\$0.00 \$0.00

## 18b(1). Travel and Per Diem to Non-Federal Members

\$0.00 \$0.00

## 18b(2). Travel and Per Diem to Federal Members

\$0.00 \$0.00

## 18b(3). Travel and Per Diem to Federal Staff

\$0.00 \$0.00

<b>18b(4). Travel and Per Diem to Non-member Consultants</b>	\$0.00	\$0.00
<b>18c. Other(rents,user charges, graphics, printing, mail, etc.)</b>	\$0.00	\$0.00
<b>18d. Total</b>	\$0.00	\$0.00
<b>19. Federal Staff Support Years (FTE)</b>	0.00	0.00

**20a. How does the Committee accomplish its purpose?**

Through the Committee's open meetings, a public forum is provided through which NPS Concession Program issues and updates are disseminated and public comments are received for consideration by the Committee in its deliberations and formulation of advice and recommendations. The Board acts as a hospitality industry and business program advisory committee to the National Park Service to provide public input and policy guidance on operations, improved visitor services, and management of the concessions program and its facilities. Public Law 111-11 signed by the President on March 30, 2009, re-established the Board legislatively through December 31, 2009. On March 26, 2010, the Secretary of the Interior authorized the Board to continue in effect as a discretionary committee from January 1, 2010, pursuant to authority in Section 3 of Public Law 91-383 (16 U.S.C. 1a-2c), until it may be legislatively re-authorized, provided that it is renewed every 2 years in accordance with the provisions of FACA.

**20b. How does the Committee balance its membership?**

Membership on the seven-member Board is as prescribed by Public Law 105-391. Members are appointed by the Secretary of the Interior from among citizens of the United States not in the employment of the Federal Government and not in the employment of or having an interest in a National Park Service concession operation. The seven members are as follows: (a) one member privately employed in the hospitality industry having both broad knowledge of hotel or food service management and experience in the parks and recreation concessions business; (b) one member privately employed in the tourism industry; (c) one member privately employed in the accounting industry; (d) one member privately employed in the outfitting and guide industry; (e) one member a State government employee with expertise in park concession management; (f) one member active in promotion of traditional arts and crafts; and, (g) one member active in a nonprofit conservation organization involved in parks and recreation programs.

**20c. How frequent and relevant are the Committee Meetings?**

No Meetings were held this Fiscal Year. Meetings are held approximately one to two times a year, although the Board may convene more often if there is an immediate need for consultation, advice and review. Meetings are always relevant to the Board's purpose and charter.

**20d. Why can't the advice or information this committee provides be obtained elsewhere?**

The National Park Service Concessions Management Advisory Board has been established pursuant to Public Law 105-391 to advise the Secretary of the Interior and the National Park Service on matters relating to management of concessions in the National Park System.

**20e. Why is it necessary to close and/or partially closed committee meetings?**

All meetings are open.

**21. Remarks**

No meetings were held this fiscal year. The National Park Service Concessions Management Advisory Board successfully accomplished its stated objectives. As a result, the Department of the Interior did not renew the charter and the Committee terminated on April 2, 2016. In 2015, the Program re-evaluated the role of the Board as major changes have been implemented (based on Board recommendations) and the program has matured. The challenges for the program are much different than in 1998, and the Board could be terminated or possibly restructured in order to best serve the concessions program. Public Law 111-11 signed by the President on March 30, 2009 re-established the Board legislatively through December 31, 2009. On March 26, 2010, the Secretary of the Interior authorized the Board to continue in effect as a discretionary committee from January 1, 2010, pursuant to authority in Section 3 of Public Law 91-383 (16 U.S.C. 1a-2c), until it may be legislatively re-authorized, provided that it is renewed every 2 years in accordance with the provisions of FACA.

**Designated Federal Officer**

Brian Borda Chief, Commercial Services Program, National Park Service

Committee Members	Start	End	Occupation	Member Designation
Linford, Richard	08/04/1999	04/02/2016	ECHO: The Wilderness Company (outfitting guide industry)	Representative Member
Nelson, Courtland	04/09/2013	04/02/2016	Director, Minnesota Dept. Of Natural Resources, Division of Parks and Recreation	Representative Member
Sakiestewa, Ramona	08/04/1999	04/02/2016	Artist and Native American fine arts consultant.	Representative Member
Yeaman, Blake	03/01/2014	04/02/2016	Yeaman, LLC	Representative Member

**Number of Committee Members Listed: 4**

**Narrative Description**

No meetings were held this fiscal year. The National Park Service Concessions Management Advisory Board successfully accomplished its stated objectives. As a result,

the Department of the Interior did not renew the charter and the Committee terminated on April 2, 2016. The Board acts as a hospitality industry and business program advisory committee to the National Park Service to provide public input and policy guidance on operations, improved visitor services, and management of the concessions program and its facilities.

**What are the most significant program outcomes associated with this committee?**

Checked if Applies

- |   |                                     |
|---|-------------------------------------|
| Improvements to health or safety                  | <input type="checkbox"/>            |
| Trust in government                               | <input type="checkbox"/>            |
| Major policy changes                              | <input type="checkbox"/>            |
| Advance in scientific research                    | <input type="checkbox"/>            |
| Effective grant making                            | <input type="checkbox"/>            |
| Improved service delivery                         | <input checked="" type="checkbox"/> |
| Increased customer satisfaction                   | <input checked="" type="checkbox"/> |
| Implementation of laws or regulatory requirements | <input checked="" type="checkbox"/> |
| Other   | <input type="checkbox"/>            |

**Outcome Comments**

Not Applicable

**What are the cost savings associated with this committee?**

Checked if Applies

- |                            |                                     |
|----------------------------|-------------------------------------|
| None                       | <input checked="" type="checkbox"/> |
| Unable to Determine        | <input type="checkbox"/>            |
| Under \$100,000            | <input type="checkbox"/>            |
| \$100,000 - \$500,000      | <input type="checkbox"/>            |
| \$500,001 - \$1,000,000    | <input type="checkbox"/>            |
| \$1,000,001 - \$5,000,000  | <input type="checkbox"/>            |
| \$5,000,001 - \$10,000,000 | <input type="checkbox"/>            |
| Over \$10,000,000          | <input type="checkbox"/>            |
| Cost Savings Other         | <input type="checkbox"/>            |

**Cost Savings Comments**

Not Applicable

**What is the approximate Number of recommendations produced by this committee for the life of the committee?**

**Number of Recommendations Comments**

The Advisory Board had 5 recommendations: 1. Review liability insurance minimum requirements for concessioners. 2. Develop and implement some type of incentive or recognition program for concessioners who consistently perform above the outstanding level. 3. Update the classifications and standards for lodging and retail services and revise the concessioner evaluation process.. 4. Identify new commercial visitor services to enhance visitor experience. 5. Identify ways to simplify the prospectus process for small individually-owned concession contracts.

**What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?**

100%

**% of Recommendations Fully Implemented Comments**

1. An insurance consultant has reviewed existing insurance requirements and minimums and made new recommendations. 2. A workgroup has defined exceptional performance, determined ways to evaluate performance, determined ways for NPS to recognize and identify incentives and benefits/rewards. 3. NPS has updated standards and classifications to be more current. 4. A consultant has been contracted to identify new commercial visitor services and potential changes to existing services to enhance visitor experiences. 5. A workgroup has been convened to collect and analyze information from a survey regarding the simplified concession contract procedures

**What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?**

0%

**% of Recommendations Partially Implemented Comments**

Not Applicable

**Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?**

Yes ☐ No ☐ Not Applicable ☒

**Agency Feedback Comments**

Not Applicable

**What other actions has the agency taken as a result of the committee's advice or recommendation?**

Checked if Applies

Reorganized Priorities	<input type="checkbox"/>
Reallocated resources	<input type="checkbox"/>
Issued new regulation	<input type="checkbox"/>
Proposed legislation	<input type="checkbox"/>
Approved grants or other payments	<input type="checkbox"/>
Other	<input type="checkbox"/>

**Action Comments**

Not Applicable

**Is the Committee engaged in the review of applications for grants?**

No

**Grant Review Comments**

Not Applicable

**How is access provided to the information for the Committee's documentation?**

Checked if Applies

Contact DFO	<input checked="" type="checkbox"/>
Online Agency Web Site	<input type="checkbox"/>
Online Committee Web Site	<input checked="" type="checkbox"/>
Online GSA FACA Web Site	<input checked="" type="checkbox"/>
Publications	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>

**Access Comments**

Not Applicable